

MES ASMABI COLLEGE, P. VEMBALLUR
INTERNAL QUALITY ASSURANCE CELL


ACTION TAKEN REPORT (ATR) FOR THE PERIOD 2014 -15

Meeting no.	Date of meeting	Resolutions	Action Taken
I.	05/6/14	Discussion on the conduct of NAAC sponsored National Conference and subcommittee formation for the same. (Role of ICT in Institutional Quality Enhancement – Analysing Current Status and Exploring New Frontiers).	Different committees were formed for the smooth conduct of the programme. Viz., Programme Committee : Sri Sanand C Food and Accommodation : Dr K.P. Sumedhan & Dr V.R. Jayalakshmi Publicity : Dr Haseena & Dr Kesavan K. Registration : Smt. Reena Mohammed & Smt V.K. Savithri Accounts & Proceeding Preparation : Dr Kesavan K., Dr Vaheeda, Dr Haseena, Dr Ranjith & Dr Bindu Jamal. Works were done accordingly.
II.	28/08/14	Anomalies exist in the tracking of Govt. scholarship data.	Joint effort of office section dealing with scholarships (handling of applications) and tutors (get student passbook entries under DBT) was launched to eliminate the errors
		More number of college level bus services to be made better for conveyance.	Initiated the purchase of new college bus with the support of PTA.
		ICT base teaching materials collection in the library.	Departments handed over soft copies of learning resources to the library.
III.	14/10/14	Discussed the proposal for autonomy invited by KSHEC was held. Benefits of autonomy – flexibility in course designing, course diversification, time bound conduct of examination etc.were taken up for the discussion.	A three member special committee consisting of Principal, IQAC Co-ordinator, and Secretary and correspondent was formed. Proposal format was filled up as per the directions and after having discussion in staff council and submitted to KSHEC in the third week of December 2015.
IV.	12/12/14	Submission of PBAS – API of faculties.	API format was circulated and filled in proforma (IQAC copy) were collected.
		Additional requirements and facilities in PG department of Economics – books, computers	Approved and forwarded to Library Advisory Committee and Purchase Committee.

		and furniture.	
		More Wi-Fi coverage and more speed of connectivity.	WiFi made available in library, computer lab and office. Connection speed rose to 10 mbps.
		Alumni link on website and alumni registration.	The link was made available. Application for alumni registration was submitted.
V	11/3/15	Planning and implementation of student feedback collection on infrastructure.	Feedback circulated, collected and analysed. Suggestions for essential improvements in IT facilities handed over to the Principal.
		IQAC meeting with Heads of the Departments to prepare action plan.	Held on different days (separately) from 16 th to 21 st of March.
		Preparation of Project/seminar proposals on or before 10 th of April.	Prepared and submitted by eight departments.


Co-ordinator, IQAC

**CO-ORDINATOR
IQAC
MES ASMABI COLLEGE
P.VEMBALLUR-680671**


Principal
**PRINCIPAL
M.E.S. ASMABI COLLEGE
P.O.P.VEMBALLUR
KOBUNGALLUR-680 671**