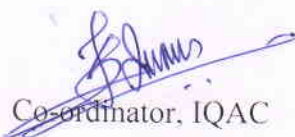


MES ASMABI COLLEGE, P. VEMBALLUR
INTERNAL QUALITY ASSURANCE CELL

ACTION TAKEN REPORT (ATR) FOR THE PERIOD 2015 - 16

Meeting no.	Date of meeting	Resolutions	Action Taken
I.	08/6/15	To prepare action plan for the academic year with emphasis on better student performance, skill oriented programmes and social service activities.	Action plan prepared and tentative dates fixed for skill focused activities.
		Green audit by an expert team.	Conducted by external experts with involvement of NSS volunteers of the college and report submitted in April 2016.
		To improve facilities in Research Department of Botany.	Referred for decision by Purchase committee, Principal and Management.
		Better participation of students in cultural and sports activities.	Suggestions in this regard were given to Fine Arts Club and Physical Education department.
II.	08/7/15	Departmental action plans for the academic year need modifications with regard to skill development programmes.	Suggested that all departments should conduct at least one skill development programme for students in respective departments.
		Compulsory conduct of tutorial sessions (minimum 2hrs/week)	Academic monitoring committee ensured that the time between 3.30 pm to 4.30 pm was conveniently utilised for tutorial sessions.
		Strengthening and maintenance of campus security.	Damaged CCTV cameras were repaired or replaced. Backups were taken and saved whenever required.
		AQAR preparation need more team work.	Teams were made and tasks were divided for AQAR documentation.
III.	29/9/15	ICT materials are to be purchased for IQAC	One Desktop computer, computer table, and a 3- in- 1 printer were purchased and installed in IQAC room.
		To increase teacher participation in seminars/workshops.	48 Faculties participated in seminars. 10 faculties attended in different workshops and 4 workshops (4 regional and 1 national) were conducted in the college.
		ICT and online resources must be promoted in classrooms.	Virtual labs and simulations were used in science departments.
		Utilise student services in library management and enriching library resources.	NSS volunteers and selected students assisted library staff in book sorting and classification. More books and reference materials were purchased

			towards the end of the year.
IV.	18/11/15	Organise a programme for fostering scientific awareness in community.	Department of Aquaculture started discussions with other departments for organising a major science exhibition for the public in January 2016.
		Reviewed the steps taken by fine arts and sports units to ensure better and meaningful student participation in activities.	Expert external trainers gave special coaching for students in selected fine arts items. Rigorous practice sessions arranged for volley ball, and baseball.
V.	01/01/16	Directions given for documentation of different committees constituted for 'SCIENTIA - 16' National Science exhibition-cum-aquarium show. (to be held from 21 to 26 th of January).	Constitution details, minutes and other documents were made available.
		After reviewing the results of the 1 st internal examinations it was decided to strengthen remedial coaching in departments.	Remedial coaching intensified.
		Guarantee teacher participation in academic/professional body meetings.	The decision conveyed to all teachers.
VI	22/3/16	Review and analysis of 'SCIENTIA - 16'	Decided to conduct more such programmes in future. Appreciated the working team behind the success of 'SCIENTIA-16'.
		Discussed steps for UG result improvement.	Reviewed student feedback analysis on teaching methods. Recommended more remedial coaching sessions, especially during semesters 1 to 4.
		To improve library resources.	Collected list of books and journals to be purchased, checked and transferred to library advisory committee.
		Discussed an action plan for 2016 -17.	Action plan prepared as per the discussion.


Co-ordinator, IQAC

**CO-ORDINATOR
IQAC
MES ASMABI COLLEGE
P.VEMBALLUR- 680671**


Principal
**PRINCIPAL
M.E.S. ASMABI COLLEGE
P.O.P.VEMBALLUR
KODUNGALLUR-680 671**