

# Annual Quality Assurance Report (AQAR)

2016 - 17

OF



**M.E.S. ASMABI COLLEGE, P. VEMBALLUR, (P.O),  
KODUNGALLUR, THRISSUR (DIST.),**

**KERALA, PIN 680671**

**(RE- ACCREDITED BY NAAC AT 'A' LEVEL IN 2012)**

**SUBMITTED TO**



विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

*An Autonomous Institution of the University Grants Commission*

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

## The Annual Quality Assurance Report (AQAR) of the IQAC

The Annual Quality Assurance Report (AQAR) of MES Asmabi College, P. Vemballur prepared by the IQAC is given hereunder.

### Part – A

#### AQAR for the year 2016 - 17

##### 1. Details of the Institution

1.1 Name of the Institution

M.E.S.ASMABI COLLEGE

1.2 Address Line 1

P.VEMBALLUR (P.O)

Address Line 2

KODUNGALLUR

City/Town

THRISSUR

State

KERALA

Pin Code

680671

Institution e-mail address

[principal.mesasmabi@gmail.com](mailto:principal.mesasmabi@gmail.com)

Contact Nos.

0480 – 2851171  
09446194905

Name of the Head of the Institution:

DR.AJIMS P MOHAMMED

Tel. No. with STD Code:

0480 – 2851171

Mobile:

09446194905

Name of the IQAC Co-ordinator: DR.KESAVAN K

Mobile: 09495247407

IQAC e-mail address: [iqac.asmabi@gmail.com](mailto:iqac.asmabi@gmail.com)

1.3 NAAC Track ID  
Track ID not available  
Institution Code: 12241

1.4 NAAC Executive Committee  
No. & Date: EC / 61 / RAR / 13

1.5 Website address: [www.mesasmabi.com](http://www.mesasmabi.com)

Web-link of the AQAR:

#### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B <sup>+</sup>		2004	2004 to 2009 (5 years)
2	2 <sup>nd</sup> Cycle	A	3.04	2012	2012 to 2017 (5 years)
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : 05 / 09 / 2004

1.8 AQAR for the year 2016 -17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2012 -13 submitted to NAAC on 30/09/2013
- ii. AQAR 2013-14 submitted to NAAC on 30/07/2015
- iii. AQAR 2014-15 submitted to NAAC on 30/07/2018
- iv. AQAR 2015 – 16 submitted to NAAC on 31/07/2018

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

NIL

1.12 Name of the Affiliating University

UNIVERSITY OF CALICUT

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	NIL		
University with Potential for Excellence	NIL	UGC-CPE	NIL
DST Star Scheme	NIL	UGC-CE	NIL
UGC-Special Assistance Programme	NIL	DST-FIST	NIL
UGC-Innovative PG programmes	NIL	Any other ( <i>Specify</i> )	
UGC-COP Programmes	ADD ON COURSE IN ORNAMENTAL FISH CULTURE		

**2. IQAC Composition and Activities**

2.1 No. of Teachers	10
2.2 No. of Administrative/Technical staff	2
2.3 No. of students	1
2.4 No. of Management representatives	1
2.5 No. of Alumni	1
2.6 No. of any other stakeholder and community representatives	1
2.7 No. of Employers/ Industrialists	NIL
2.8 No. of other External Experts	NIL
2.9 Total No. of members	16
2.10 No. of IQAC meetings held:	05 [(June, August, October, December (2016), March (2017))]

2.11 No. of meetings with various stakeholders: No.  Faculty   
 Non-Teaching Staff  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

Significant activities by IQAC during this reporting year were:

- State level workshop for faculties on ‘E-Learning’.
- Two institutional level motivation training programmes for faculties.
- Motivation training for students.
- Thrust on extension drives.

**2.15 Plan of Action by IQAC/Outcome**

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Expansion of Wireless Network.	More wireless (Wi-Fi) connections were established.
To achieve more recognitions in student cultural/sports activities.	Creditable number of prizes were won by students in D - Zone and Inter-zone arts festivals.
To conduct more programmes on gender sensitization.	National seminar on “Transgenders: Emerging Trends and Issues” was conducted and suitably observed International Women’s Day’.

Improvement of library resources.	More books and CD ROMs were purchased.
Skill development programmes in teaching.	One State level and two institutional level programmes were conducted.
Improvement of ICT facilities in classrooms.	Installed LCD projectors in all PG and final year PG classrooms.
Conduct massive community interaction programmes/events.	Conducted the second drive after 'Scientia-16' which was christened 'Gramika -16' - a massive extension programme with the involvement of the whole college (held on 6 <sup>th</sup> and 7 <sup>th</sup> of December 2016.

*\* Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       Any other body

Provide the details of the action taken

The report for 2016 -17 was approved by the Managing Committee after consultation with IQAC.

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
<b>PhD</b>	1	0	0	0
<b>PG</b>	5	0	0	0
<b>UG</b>	13			0
<b>PG Diploma</b>	0	0	0	0
<b>Advanced Diploma</b>	1 (Ornamental Fish Culture)	0	0	1(Ornamental Fish Culture)
<b>Diploma</b>	2(Ornamental Fish Culture and Tally)	2 (Logistics, Instrumentation)	0	3 (Ornamental Fish Culture , Logistics, Instrumentation)
<b>Certificate</b>	0		0	0
<b>Others</b>	0	0	0	0
<b>Total</b>	22	2	7	4

<b>Interdisciplinary</b>	0	0	0	0
<b>Innovative</b>	0	0	0	0

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options:

Choice Based Credit and Semester System for UG and Semester System for PG are available. Core electives exist for all UG programmes and nine open courses are available during fifth semester of study for UG programmes. Students from all disciplines can join for Add-on programmes and diploma programmes. Credit transfer system is being planned by the University for all UG programmes.

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	18 (13 UG + 5 PG )
Trimester	NIL
Annual	4 (3 Diploma and 1Advanced Diploma)



	Programmes ) PhD Programme
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1.3 Feedback from stakeholders\* (On all aspects) Alumni  Parents  Employers  Students

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No change in syllabi has been done by the University after the small scale revision in 2014.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
41	31	10	0	0

2.2 No. of permanent faculty with Ph.D.

10

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	4	0	4	0	0	3	0	0	08

2.4 No. of Guest and Visiting faculty and Temporary faculty:

Guest: Faculty: 40	Visiting Faculty: 03	Temp. Faculty: NA
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	4	25	2
Presented papers	4	13	0

Resource Persons	0	3	4
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2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Creation of departmental websites where study materials are made available.

2.7 Total No. of actual teaching days during this academic year: 200

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil
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2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

11
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2.10 Average percentage of attendance of students

86.00
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2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Sc. Aquaculture	31	16.12	12.90	0.00	16.12	45.00
B.Sc. Botany	26	11.53	27.00	3.84	7.69	50.00
B.Sc. Mathematics	25	12.00	16.00	0.00	12.00	40.00
B.Sc. Physics	25	0.00	28.00	0.00	20.00	48.00
B.A. English	21	4.76	38.09	33.33	14.28	90.00
B.A. Economics	36	2.77	33.33	0.00	33.33	69.00
B. Com. Co-operation	51	13.72	37.25	29.41	1.96	84.00
B.Com. Computer Application	37	0.00	21.62	21.62	21.62	65.00
B.Com. Finance.	37	0.00	16.20	35.13	32.43	84.00
BBA	25	0.00	12.00	24.00	16.00	52.00
BCA	19	0.00	21.05	0.00	10.52	32.00
BA Mass Communication	12	0.00	8.33	25.00	8.33	42.00
M.Com. Fin. Mgt	20	0.00	95.00	0.00	0.00	95.00
M.A. English	17	0.00	64.70	17.64	0.00	82.00

M.Sc. Botany	12	0.00	91.66	0.00	0.00	91.66
MA Economics	16	0.00	56.25	18.75	6.25	81.00
M.Com Marketing	12	0.00	83.33	0.00	0.00	83.33

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Organizing motivation training programmes for faculties.
- Surveillance of Academic Monitoring Committee.
- Utilisation of minimum 3 hours/week for remedial teaching schedules.
- Appreciation of creditable academic achievements/innovative methods of faculties in teaching.

2.13 Initiatives undertaken towards faculty development:

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	1
UGC – Faculty Improvement Programme	3 (ongoing 1, new 2)
HRD programmes	0
Orientation programmes	4
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	15 participations in workshops
Others (Faculty development / training programme conducted by the college)	3

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	12	8	0	8
Technical Staff	0	0	0	0

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The college Research Promotion Council in consultation with IQAC has decided to restructure the 'Meridian' ISSN journal published by the college and publish an online version.
- As per the recommendation of IQAC the Principal has made discussions with the College Managing Committee about the possibilities of mobilizing funds for a massive extension programme for the community towards the end of the calendar year. The Management has agreed to fund the drive after receiving proposals.
- Faculties are given constant encouragement to avail Major/Minor Research Projects from various funding agencies.
- Steps to encourage creditable publications and paper presentations by faculties by appreciating and/or incentivising their achievements.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

#### 3.3 Details regarding minor projects.

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	2	0
Outlay in Rs. Lakhs	NA	0	2.064	NA

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	4	3	1
Non-Peer Review Journals	2	2	0
e-Journals	0	0	0
Conference proceedings	0	5	0

#### 3.5 Details on Impact factor of publications:

Range: 1.3 – 2.46      Average: 0.98      h-index: 2      Nos. in SCOPUS: 3

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned (lakhs)	Received (lakhs)
Major projects	Nil	NA	NA	NA
Minor Projects	2	UGC	2.064	1.419
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University / College	Nil	Nil	Nil	Nil
Students research projects <i>(other than compulsory by the University)</i>	0	0	0	0
Any other (Student Project compulsory by the University UG and PG total for department of Botany)	1	KSCSTE (Kerala State Council for Science Technology & Environment)	0.58	0.58
<b>Total</b>	3	2	2.644	1.999

3.7 No. of books published i) With ISBN No.

NIL

Chapters in Edited Books

1 (with ISBN No.)

ii) Without ISBN No.

0

3.8 No. of University Departments receiving funds from: NOT APPLICABLE

UGC-SAP

CAS

DST-FIST

DPE

DBT Scheme/funds

3.9 For colleges

Autonomy

CPE

DBT Star Scheme

INSPIRE

CE

NIL

Any other (specify):

Scholar Support Programme (SSP) and Additional Skill Acquisition

Programme (ASAP) of Higher Education Department of Kerala Govt.

3.10 Revenue generated through consultancy

Rs. 4600/-

3.11 No. of conferences organized by the Institution:

Level	International	National	State	University	College
Number	0	2	0	0	5

Sponsoring agencies	NA	MES Asmabi College	0	0	MES Asmabi College
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3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations: International  National  Any other

3.14 No. of linkages created during this year

**3.15 Total budget for research for current year in lakhs:**

From funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year: NIL

Total	International	National	State	University	Dist	College
6	0	4 (2 for best paper presentation and, 2 for publications)	0	0	0	4

3.18 No. of faculty from the Institution who are Ph. D. Guides   
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones): NIL

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level

National level  International level

3.22 No. of students participated in NCC events:

University level  State level

National level  International level

3.23 No. of Awards won in NSS:

University level  State level

National level  International level

3.24 No. of Awards won in NCC:

University level  State level

National level  International level

3.25 No. of Extension activities organized

University forum  College forum

NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility.

- Conducted a massive two day extension drive ‘Gramika 2016’ in four Grama Panchayaths on 7<sup>th</sup> and 8<sup>th</sup> of December 2016. All departments of the college and NSS and NCC participated.
- Planted tree saplings in different public places on 8<sup>th</sup> of December 2016 as a part of Haritha Mission Project of Kerala Government.
- Blood donation camps by NCC and NSS (1 each).
- Organised many social development programmes as a part of seven days Residential Camp of NSS.
- Honoured senior citizen of the locality during Onam celebrations on 9<sup>th</sup> of September.
- Started the housing project for the family of Kum. Aswathy, a financially poor student of Economics.

- Students, staff and PTA members visited the Viyyur Central Jail at Thrissur, interacted with jail authorities and prisoners, performed cultural programmes and donated a television set in December 2016.
- On 27 March 2016, NSS in association with excise department organized pledge, film and sign collection as part of anti drugs day programme.
- NSS volunteers had an interactive session with volunteers of Alpha Palliative Care on 20 June 2016 and they in turn visited the alpha palliative centre at Edamuttam on 21 June 2016. NSS volunteers regularly participate in the training and other programmes of Alpha Pain Clinic on all Saturdays.
- Constituted a 'Janajagratha samithi' as a vigilant body against drugs. The committee is formed from selected teachers, students, PTA members and community members.
- The International White Cane day Celebrations were conducted at Kodungallur on 18<sup>th</sup> October 2016. It was organized by HEPSN, NSS and NCC of the College.
- NSS volunteers participated in the organ donation workshop organized at KIDS kottapuram on Aug 5 2016.
- NSS organized a nature camp from Oct 19-23 at Malakappara. In association with hornbill foundation and PG Dept of Botany a health survey was conducted in the area and training in paper bag making was offered to the workers of Tata tea estate focusing on declaring the area plastic free. A rally was staged against plastic as part of the programme.
- NSS initiated 'support a friend programme' as part of its extension programme. The focus of the programme is to financially support meritorious students who face financial and other constraints.
- As part of 'Vijnanolsawam' the Department of Botany conducted one day workshop for School teachers on 29<sup>th</sup> September 2016. Teacher representatives from all the LP, UP and High schools of the Kodungallur Sub District participated in one day practical session to understand Microbes organized by Sastra sahitya parishath & Education Department of Govt. of Kerala.
- Department of Botany in Association with NSS MES Asmabi College, Hornbill Foundation and Kerala Forest Department, started an extension activity "Plastic Free Malakkappara through Livelihood enhancement of the plantation labourers" for eradication of plastic use in the Tribal and Forest area of Malakkapapra, Athriapily Grama Panchayath in Thrissur District from 9<sup>th</sup> - 13<sup>th</sup> October 2016.
- The Education Package developed by Dr. K.H. Amitha Bachan, as part of the research project supported by CEPF-ATREE and Hornbill Foundation was distributed to Malakkappara UP School for the Benefit of Tribal and Plantation Labourers' children.



- The PG Dept. of Economics organized a Financial Literacy Programme to the members of Kudumbasree on 16<sup>th</sup> November 2016. It was inaugurated by Sri E T Tyson MLA.
- NSS students participated in the Paristhithi survey conducted by Kodungallur Block Panchayath on 21<sup>st</sup> November 2016
- A Flash mob and Bike rally was organized by NSS on 24<sup>th</sup> November 2016 as part of Quami Ektha Celebrations in association with National Service Scheme, University of Calicut. It was inaugurated by Sri E T Tyson MLA
- Staff and students of Dept. of Aquaculture have visited Ponnampady Colony in Mathilakam Panchayath as a follow up action of the extension works conducted during December, 2016.
- Established a Skywatch Station by purchasing a Telescope. Offered several occasions for watching important celestial events and objects to school students of the locality.

### Criterion – IV

## 4. Infrastructure and Learning Resources

### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	22.6 Acres	NIL	NA	22.6 Acres
Class rooms	55	NIL	NA	55
Laboratories	07	2	Management	08
Seminar Halls	03	NIL	NA	03
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	122 computers and 10 LCD projectors	10 Computers and 13 LCD Projectors	UGC and Management	155
Value of the equipment purchased during the year (Rs. in Lakhs)	Not estimated.	15.00		1.46
Others	NIL	NA	NA	NA

### 4.2 Computerization of administration and library.

The information on this aspect is more or less the same as submitted for the year 2015-16. All the (1) admission and registration related data of the students, (2) pay-roll related data of the teaching and non-teaching staff (SPARK) and (3) data regarding college library have been computerised in due manner. Library is linked to INFLIBNET. Student scholarship are registered and availed through e – grants portal. Internal assessment details are conveyed to the University via online. Office has Wi Fi and wired broadband connection. Entire administrative machinery is interconnected through LAN. Online attendance management system is introduced. CCTV surveillance system is improved

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value (lakhs)	No.	Value (lakhs)	No.	Value (lakhs)
Text Books	29778	117.139	1026	2.67	30804	119.809
Reference Books	425	2.95	213	1.90	638	4.85
e-Books	158 (free ebooks)	NA	64 (free ebooks)	NA	222	NA
Journals	66	0.6	0	0	66	0.6
e-Journals	20 (open access)	NA	10 (open access)	NA	30 (open access)	NA
Digital Database	06	NA	20 (open access)	NA	26 (open access)	NA
CD & Video	311	0.4355	45	0.135	356	0.57
Others (specify): Dailies	13	Rs. 0.175	2	0.02	15	0.195

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	122	65	15	5 (library)	10	8	13	6
Added	10	6	1	2	1	0	0	0
Total	132	71	16	8	11	8	13	6

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.).

- One day workshop for faculties on 'E-learning'.

#### 4.6 Amount spent on maintenance in lakhs:

i) ICT	2.05
ii) Campus Infrastructure and facilities	3.08
iii) Equipments	2.33
iv) Others (Cleaning, freight and, wages)	0.94
Total	8.40

#### Criterion – V

## 5. Student Support and Progression

### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services:

- Circulation of notices in classrooms about new facilities and services.
- Display in Notice Boards.
- Career Guidance Corner highlighted in library.
- Scroll news on college website about scholarships and other services.
- Sending messages about support services via SMS to students and parents.
- Class tutors are entrusted with the task of giving information about scholarship and other

### 5.2 Efforts made by the institution for tracking the progression:

- The tracking process includes documentation, comparison and discussion of the performance and progress of the students in their examinations and other academic activities.
- Department meeting minutes are checked by IQAC team.
- Direct and telephonic interaction with parents and / or local guardians about improvement in academic performance of students and counseling requirements.
- Holding discussion in department council meetings and also in general staff meetings.
- The progression in teaching-learning activities is tracked in direct interaction in tutorial sessions, and class level PTA meetings.

### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1511	124	4	68 (Logistics – Diploma), 52 (Instrumentation)

### (b) No. of students outside the state

02
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### (c) No. of international students

NIL
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Men	No	%	Women	No	%
	598	36.48		1041	63.51

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
475	266	0	879	2	1620	482	257	0	897	3	1639

Demand ratio: Not available as the registration process is ONLINE through the Centralised Allotment Process of affiliating University. Dropout%: 1.40

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- ‘i SMART’ programme for UG students comprising presentation skills and communication skills started. It is conducted by Junior Chamber of Commerce (JCI) Kodungallur Chapter.
- Sumedha’, a programme for civil service coaching to college students started last year is going on in the college.
- Additional Skill Acquisition Programme (ASAP) is in place.
- Walk With Scholar (WWS) for advanced learners and Scholar Support Programme (SSP) for slow learners are continuing.
- Coaching classes were conducted for UGC - CSIR – JRF & NET (science stream) and UGC – JRF & NET (Commerce and humanities stream).
- Career Guidance Cell is conducting guidance programmes.
- Department level coaching and/or guidance for PG entrance examinations of Universities.

No. of students beneficiaries

418

5.5 No. of students qualified in these examinations

NET	5	SET/SLET	0	GATE	NIL	CAT	NIL
IAS/IPS etc	NIL	State PSC	2	UPSC	1	Others	Nil

5.6 Details of student counselling and career guidance:

- The department of Psychology is offering free counselling to students on all working days from 3.30 to 4.30 PM.
- In addition to the above, class tutors are giving necessary primary level counselling to students to identify those who need advanced discussion with professional counsellors.

No. of students benefitted

118

5.7 Details of campus placement: ASAP SDE selection: 5 SDEs

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited (ASAP selection team)	Number of Students Participated	Number of Students Placed	Number of Students Placed
1	24	5	9

5.8 Details of gender sensitization programmes: 2

- As a part of World Human Rights Day, the Dept of Politics in association with Dept of History organized a seminar “Rights of Others” on 13<sup>th</sup> December 2016. Mx Sheethal Sham, Transgender Activist was the chief guest
- Suitably observed International Women’s Day in March 2017. Adv. Noorjahan from Kodungallur Legal Services Society conducted led a debate on Women’s Rights.

**5.9 Students Activities:**

5.9.1 No. of students participated in Sports, Games and other events.

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

**5.10 Scholarships and Financial Support**

	Number of Students	Amount (Rs/-)
Financial support from institution (PTA)	55	55,000
Financial support from government	806	4,321,135

(e- grants and scholarships)		
Financial support from other sources (College Alumni gold medals & scholarships and departmental alumni scholarships)	67	172,580
Number of students who received International/ National recognitions	1	NA (Gold and Silver medals)

#### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: No commendable grievances received.

### Criterion – VI

#### 6. Governance, Leadership and Management

##### 6.1 State the Vision and Mission of the institution

##### **Vision:**

- To play a role in the remoulding process of the higher education system and rejuvenate its spirit by providing quality education to youth resulting in the development of competent and diligent human resource to face the growing challenges at global level.
- Empowerment of backward classes, education of women, promotion of secularism and democracy, moral uplift through trust in God and maintenance of communal amity are the general visions.
- To become a part of the efforts for attaining higher levels of access, equity and excellence at all levels in higher education system with greater efficiency, transparency, accountability and responsiveness.

##### **Mission:**

- To generate and promote competence for community service.
- To bring an atmosphere that enables the transformation of learners into self-reliant citizens with social responsibility.
- To empower stakeholders by identifying and tapping their hidden talents.
- To create a youth brigade having eco-consciousness, and respect for culture and heritage.
- To leave an imprint of the institution in the State's higher education sector.

- To achieve equity in education at gender, societal and regional levels.

#### 6.2 Does the Institution has a management Information System

- Management Information System is being developed in the College and is in formative phase. Meetings of the Governing Body and various committees and subcommittees like College Managing Committee, IQAC, Admission Committee, Planning Board, Staff Council, Purchase committee, Examination Committee, Library Advisory Committee, and Academic Monitoring Committee occurs and a track record of these are maintained.
- Student admissions, e-grants disbursement, internal grade uploading are done online. Staff salary bill submission done through spark. Library is partially automated.
- Office data are fully computerised and stored in cloud. Digitisation of documents is in progress.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### **6.3.1 Curriculum Development:**

- Wherever possible propose strong suggestions in BoS, Academic Council and such academic bodies the views and suggestions of the members from the institution.
- Institutional level initiatives are to be done for short-term courses on communication skills and other programmes to enhance the employability of students.
- More open courses can be offered as more departments are added to the institution.
- Mechanisms for effective planning and delivery are ensured.
- Analysis of curriculum feedback are discussed in departments, IQAC and staff council.

##### **6.3.2 Teaching and Learning:**

- Interaction among academia about the current trends in teaching and learning.
- Provide specialised training to faculties inside and outside of the institution. Participation of teachers in FLAIR programme of Higher Education Department of Kerala State Govt. is an initiative to achieve such goals.
- Explore all possibilities of enhancing the effectiveness of internal evaluation.
- Participation of teachers in orientation programmes, refresher courses and summer/winter schools.
- Self review of T & E process and peer feedback among faculties themselves.

##### **6.3.3 Examination and Evaluation**

- Ensure timely conduct of internal examinations and settle the examination related grievances if any at the earliest.
- Provide a second chance to appear in internal examination absentees after a thorough enquiry about the reason for absence and obtaining consent from the Principal.
- Implement compulsory participation in field visits and study tours wherever such activities are a part of evaluation process.

- Timely submission of assignments and projects of students.

#### **6.3.4 Research and Development**

- Frequent meetings of Research Promotion Council to review research processes and make fresh suggestions and recommendations.
- Promote faculty research projects.
- Provide institutional incentives and appreciations to encourage and instill research culture among faculties, and students.
- Give awareness to PG and research students about how they can contribute to national development and achieve a credible career through research.
- Linkages/ MoUs with research institutes and universities or reputed private laboratories/NGOs/funding agencies are planned for future research projects.

#### **6.3.5 Library, ICT and physical infrastructure / instrumentation**

- Exploit the faculty expertise in suggesting books, e-books and journals of value. Seek suggestions of all faculties before purchase of library resources and discuss it in Library advisory committees.
- Direct all departments to provide requirement list of additional ICT facilities and justifications for them to ensure that the expended money is fruitfully utilized.
- Promote the use of open access journals and databases in departments.
- Invite a requirement list for new physical facilities and maintenance needs.
- Ensure that faculty suggestions and recommendations of purchase committee are considered in purchase of equipment.
- Annual verification of stocks are to be done.
- Ensure calibration and maintenance of equipments as per schedules and instrument manual.

#### **6.3.6 Human Resource Management**

- Suitable appreciate commendable administrative and academic achievements of staff.
- Fill the staff (both teaching and non-teaching) vacancies by Management Committee whenever delay.
- Duly appreciate the extra time engaged in works.
- Delegation of authority is practiced to relieve burden and to ensure efficiency of works. This is done at departmental as well as institutional levels. All academic and extra-academic duties are equitably divided among faculty members.

#### **6.3.7 Faculty and Staff recruitment**

- Teaching and non – teaching staff are recruited on ad-hoc basis to compensate the deficiency of employees for which Managing Committee is making reasonable payment.



So also services of retired staff of proven skill are re-employed on contract basis wherever necessary.

- Appointment to permanent vacancies is made by Management against posts sanctioned by the State Government.

### 6.3.8 Industry Interaction / Collaboration

- According to the IQAC direction newly established self financing departments have to establish linkages with other institutions for student internship and/or training.
- Steps to maintain existing linkages for field trips/training (of departments of Aquaculture, Commerce, Botany, Mass Communication and Physics) with various institutes are taken.
- Entrepreneurship Development Club, Career Guidance Cell, Women's Development Cell and Science Forum have to create suitable collaborations.

### 6.3.9 Admission of Students

- Admission process for UG and PG programmes is initiated and allotment of students is undertaken by the affiliating University through a Centralized Admission Process (CAP). This system offers facility for online submission of single application for admission to various degree programmes in multiple colleges affiliated to the University.
- Set a minimum of 60% marks for UG and PG admissions under Management Quota.
- The seats available in the colleges are classified as merit, reservation and community / management seats. Merit seats are filled by the University purely on the basis of merit. The seats of reservation category are earmarked for SEBC / BPL / SC / ST / OBC etc. and for candidates from Lakshadweep / Persons with disabilities / Sports etc.
- CAP ID is mandatory for admission in all categories of seats.
- The Principal constitutes an admission committee to monitor the admission procedure. The CAP system places certain restrictions on the part of the college in flexibility of student selection process.

### 6.4 Welfare schemes for:

Teaching	GPF, Facility to avail loan, Group insurance, All admissible leave and LTC. Staff Association fund. Salary advance facility in case of any inadvertent delay in salary payment.
Non teaching	GPF, Facility to avail loan, Group insurance, All admissible leave.
Students	Government aid for minorities (OBC and others), Fishermen Scholarship, SC/ST scholarships, various other scholarships, (including UGC, single girl child, Muslim girls, Lakshadweep etc.), fee waivers , stipends, Alumni gold medals, Alumni scholarship, PTA scholarships, Scholarship for differently abled students Career guidance cell, tutorial classes, remedial coaching etc. Emergency financial support in case of accidents or

	illness occurring from the college is met by PTA.
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**6.5 Total corpus fund generated (Rs)**

SELF FINANCING COURSE FEE –	11687600.00
AIDED COURSE FEE –	1945550.00
PTA FUND –	1306000.00

**6.6 Whether annual financial audit has been done**

Yes  No

**6.7 Whether Academic and Administrative Audit (AAA) has been done?**

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	IQAC
Administrative	No		No	

**6.8 Does the University/ Autonomous College declare results within 30 days?**

For UG Programmes      Yes  No

n

For PG Programmes      Yes  No

**6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?**

- Centralized Valuation camps are organised by the University for Speedy Completion of evaluation. The College cooperates with the University by relieving all teachers to participate in CV camps (as per University direction).

**6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?**

The University raises no objection in acquiring autonomy of affiliated colleges.
--

**6.11 Activities and support from the Alumni Association:**

- General alumni Association and Departmental alumni associations gave away cash prizes and Gold medals to meritorious students. These chapters actively participate in the all round development of the college by contributing financially and giving valuable suggestions through feedbacks and meetings.

### **6.12 Activities and support from the Parent – Teacher Association:**

- PTA Executive Committee met four times and general PTA meeting held twice during 2016 – 17
- As per request from NSS units of the college steel plates and glass were procured and donated to college canteen as a part of green policy.
- Sanctioned financial support for the housing project of a poor student from the department of Economics.
- Financial assistance was given to Ms.Rahana (M.Sc Botany student), a financially deprived hostler.
- A wheel chair was given to Kum.Dinsha Dinesh on 08/11/16 of Ist BA.English, a differently abled student.
- Sponsored a TV set to Viyyur Central Jail as a part of joining with the College's social contact programmes.
- Gave scholarships worth 55,000/- to meritorious students and medals to winners in sports and cultural events.
- Declared freeships to seven financially poor but brilliant students.

### **6.13 Development programmes for support staff:**

- Department of Computer Science of the college is providing computer training to office staff whenever required to update their knowledge in data management.

### **6.14 Initiatives taken by the institution to make the campus eco-friendly:**

- Management approved the proposal for solar power plant and rainwater harvesting.
- Placed ecobins in different departments.
- Organic Vegetable Farming.
- Planting of tree saplings.
- Awareness programmes on greening as a part of World Environment Day and World Ozone Day. (Both programmes are sponsored by Kerala State Council for Science, Technology and Environment –KSCSTE).

## **Criterion – VII**

### **7. Innovations and Best Practices**

#### **7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.**

- As a part of continuation of massive extension drive, the whole institution has set out for a direct community contact and service programme this year. The effort was christened 'Gramika -16' conducted on 7<sup>th</sup> and 8<sup>th</sup> of December 2018.

The College identified 4 Grama Panchayaths of the locality viz. Eriyad, SN Puram, Edavilangu and Mathilakom and selected 14 Wards from these panchayaths. Each dept conducted their extension activity in the selected wards. The extension activity includes training on Ornamental fishes, Training on Aquarium Tank production, Awareness about communicable diseases, Training on Water resources Management, Training on Waste Management, Training on Paper Bag production, Training on production of Pipe

composites, Financial Literacy awareness programmes, Training on Biocultivation, Homoeo Medical Camps, Ayurveda Medical Camps, Eye check up camps, Training on E-Payments, Training on the production of candles and cleaning products, Awareness on Anti Narcotics, Awareness about Various pension schemes, Cookery shows, Training on Energy Management, Awareness on Information Technology etc

The drive was greatly appreciated by the Heads, and other authorities of the Panchayaths and the general public. Letters of appreciation stands as an evidence of effectiveness and success of the programme

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year:

<b>ACTION PLAN</b>	<b>ACTION TAKEN REPORT</b>
More faculty training programmes.	Three programmes, one state level and two institution level were conducted.
Improvement of student performance in cultural events.	Imparted training to students as a result of which the college won 4 <sup>th</sup> Place in D zone Arts Fest and several Prizes in Inter-zone Arts
Introduction of more value added courses.	Started Diploma Course in Logistics and Diploma Course in Instrumentation Engineering in our College.
Better involvement in community oriented programmes	Conduced seven extension programmes with significant participation of students.
Bring in more laboratory facilities.	Psychology lab and Media Room and started a campus radio named 'Radio Signature'.

### 7.3 Give two Best Practices of the institution

- Award for best outgoing student.
- Honouring the Old.

(Annexure iii is attached)

### 7.4 Contribution to environmental awareness / protection.

- Management approved the proposal for solar power plant and rainwater harvesting.
- Placed ecobins in different departments.
- Organic Vegetable Farming.
- Planting of tree saplings.

- Awareness programmes on greening as a part of World Environment Day and World Ozone Day. (Both programmes are sponsored by Kerala State Council for Science, Technology and Environment –KSCSTE).

**7.5 Whether environmental audit was conducted?**      Yes                  No

                                

**7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)**

### SWOT ANALYSIS

As MES Asmabi College has conducted a SWOT analysis this year also following the methodology adopted in previous years. Committees formed at departmental and college levels were met several times to analyse the responses from stakeholders including teachers, and students.

#### SWOT – SUMMARY

Major areas in which the institution is performing well at present (strengths), potential lacunae where it needs betterment (weaknesses), scope for improvements in future by efficient harnessing of available resources (opportunities) and limitations/factors that interfere with some of the fields of development (threats) were exposed during the analysis. Major conclusions of SWOT study have been described below.

**Strengths:** Variety of academic programmes offered by the institution comprising diverse subject areas including Arts, Science, Commerce and Management and more skill oriented diploma programmes seems to be strength. The self financing programmes introduced since 2013 falls under sectors of contemporary relevance in tune with the growing job opportunities in India and abroad. Introduction of Psychology, M.Com in Marketing Management, BBA, BCA, B.Com finance and BA Mass Communication has greatly helped in rising the seat demand and income generation of the college. Apart from this, enrolment for these courses is increasing every year.

#### **Weaknesses:**

Many of the students enrolling for self financing programmes find it difficult to afford the course fee. Because of this reason some ambitious students willing to opt these programmes for their higher education have to select aided courses in the institution or other colleges. Moreover the common online admission system introduced by the University force limitations on candidates in getting admitted to these programmes. The College management is offering the facility of paying fee in convenient installments as a measure of reducing the burden of poor students. Also the managing committee is giving fee reductions in case of extremely deprived students.

#### **Opportunities:**

As the institution is located in a typically rural verdant setting there is enough scope for campus greening, gardening and landscaping. The recent improvement in garden improvement and landscaping has added to the beauty of the campus. But still there is ample scope for properly and systematically planned gardens and increasing the plant biodiversity of the extensive campus.

**Threats:**

The introduction of ‘Grameena thozhil dana paddhathi’ (rural employment programme) offered by Grama Panchayaths undertake a lot of social development programmes. These being a Government sponsored activity fetching high wages huge number of people are involved in such projects. This seems to slightly reduce the avenues of social service (at least in such activities requiring physical human effort) by students.

**8. Plans of institution for next year**

- |  |
|--|
| <ol style="list-style-type: none"><li>1. Efforts for academy autonomy and RUSA funding.</li><li>2. Quality improvement of teachers.</li><li>3. Strengthening of career guidance programmes .</li><li>4. Improvement of library resources.</li><li>5. Revamping of the College website.</li><li>6. Purchase more ICT equipment for teaching.</li><li>7. Improvement of language lab.</li><li>8. Increase facilities for women students.</li></ol> |
|--|

Name \_\_\_\_\_

Name \_\_\_\_\_

\_\_\_\_\_  
*Signature of the Coordinator, IQAC*

\_\_\_\_\_  
*Signature of the Chairperson, IQAC*

## Annexure (ii)

### **Analysis of the feedback from Stakeholders**

Manual feedback on Curriculum, Infrastructure, Student Support and Teaching & Learning are collected from **students, parents, alumni** and **teachers**. The collected feedbacks are analyzed and appropriate actions are taken after discussions in departments, staff council, IQAC and management.

- I. **Students:** Separate feedback on curriculum (for even and odd semesters separately) is taken. In all types of feedbacks, students are allowed to maintain anonymity in responses. The format is supplied to and recollected from the students by the head of the institution directly. Views, opinions and assessment made by the students are carefully processed and necessary follow-up is made by the Department/Faculty/Heads in terms of teaching methodology, rapport, and support. The head of the institution has made it mandatory for all teachers to obtain the feedback made by students on them and to take necessary corrective action. Departmental meetings are conducted after collecting completed feedback forms from students for the improvement of infrastructural facilities, library matters and other academic activities.
- II. **Alumni:** Meetings of General and departmental Alumni Associations are organised in the college and share their views and opinions on all matters. This also provides an opportunity for the present teachers to bridge the gap between the old and the new. It has been indicated from Alumni feedback that more field trainings are needed in Aquaculture as many of the alumni employed in seafood and farming sector felt such a requirement.
- III. **Parents:** Questionnaire for parent feedback is prepared in Malayalam to facilitate response marking from them. Conduct of Class-wise PTA at least once in one semester for each class is a micro level arrangement to obtain direct feedback from parents. In addition to this frequent telephonic discussions are made in necessary cases among class tutors and/or Head of Departments and guardians/parents. Executive Committee of PTA makes a minimum of six sittings per calendar year in which the representatives of parents' wing can express any matter related to administrative, academic or infrastructural areas. Such comments if any are registered in minutes to facilitate tackling of it at the earliest.
- IV. **Teachers:** Peer feedback among teachers and student feedback on teachers taken. The feedback on teachers is taken directly from students by the Principal and IQAC. Peer feedback is taken at department level and discussed in department meetings. Teacher feedback by students are analysed in IQAC meetings and necessary remedial measures are suggested wherever required.

### Annexure (iii)

#### **Best Practices of the Institution**

- Award for the best outgoing student.
- Honouring the Old.

#### **Best Practice 1**

- Award for the best outgoing student.

##### **Introduction:**

Hard work should always be suitably rewarded. This is particularly so in the case of those young blood striving for a better career and future. So also better performance in studies should not be the sole criterion for gauging a student's achievement.

##### **Goal:**

Appreciate the best learner and personality to highlight him/her as the role model for others.

##### **The Context:**

A student spends precious three years in his/her life for undergraduate studies. This is a time not only for fetching high marks in examinations but also a period of shaping the personality. Though there will be more than one best student in a college, still there will be one who is the best among the bests who should be appreciated and highlighted as role model and encouragement for others.

##### **The Practice:**

Heads of all the departments are asked to forward proposals for the best student from respective departments. The student must be selected from final year UG having good academic performance, engagement/achievements in extracurricular activities and good behaviour all to be proved with documentary evidences and/or verbal testimonials. The proposals will be discussed with all Heads of the departments and screened by a committee led by the Principal to decide the awardee. The cash prize and trophy will be distributed in the last month of the academic year.

##### **Evidence of Success:**

The screening committee sees more number of proposals coming from different departments and have to take much effort to eliminate the competitors to arrive at a single student as the winner.

##### **Problems encountered and Resources required:**

No significant problems and no additional resources are required.

#### **Best Practice 2**

- Honouring the Old.



**Introduction:**

Respect for the elderly people is a fast diminishing social value. It is high time to recall values as this is time when senior citizen are facing social neglect from all walks of life.

**The Context:**

The locality of the college is a typical cross section of Kerala's population where good lot of elderly people live. As students and teachers go out for many social service drives and surveys they directly notices their sufferings including insults making them think themselves are socially valueless.

**The Practice:**

Onam is the season of wide-spread festivity in Kerala reminiscent of the rule of King Mahabali who delivered an enviable administration in the remote past. The legend of Mahabali is deep rooted in Kerala's culture. It was a time of equality, abundance, respect and zero hatred. Onam is a season for remembering this great leader. It is during these days of celebration, elderly people of the locality are honoured with Onappudava (new dress materials) and cash. At least 50 senior citizens are invited every year. The task of identifying them is left to elected ward members of the Grama Panchayath. They also will be present at the time of honouring. After making the honours onam feast will be given to them. At the time of their arrival students welcome them with open smile, acquaint with them and guide them to the auditorium for comfortable seating and rest. After light refreshments, honouring are delivered by teaching community in the presence and applause of students. After Onasadya (the feast) and sufficient rest they are offered a befitting send-off with words of thanks and respects.

**Evidence of Success:**

Large number of senior citizens happily participate and shower their blessings on students and teachers which the institution considers as the greatest evidence of the success of this practice..

**Problems encountered and Resources required:**

Transportation of physically weak senior citizens is the only problem encountered. But it is appropriately handled by student volunteers and staff by arranging public or private vehicles for their conveyance.

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**Annexure****ACADEMIC CALENDAR 2016 – 17**



**FEE STRUCTURE****M.A. ENGLISH**

Semster	Tuition Fee	Special Fee	C.D.	Exam Fee
I	1800	800	600	330
II	-	-	-	330
III	1800	720	-	330
IV	-	-	-	430

**M.Sc. PLANT SCIENCE**

Semster	Tuition Fee	Special Fee	C.D.	Exam Fee
I	1800	1900	600	280
II	-	-	-	680
III	1800	1835	-	280
IV	-	-	-	580

To serve humanity is to serve God.

**COLLEGE ALMANAC 2016-2017**  
**JUNE 2016**

Date	Day	OH
1	WED	
2	THU	Reopening of College after summer vacation
3	FRI	
4	SAT	
5	SUN	OH World environment day
6	MON	Ramzan Fasting begin
7	TUE	
8	WED	World Ocean Day
9	THU	
10	FRI	
11	SAT	OH
12	SUN	OH World day Against Child Labour (ILO)
13	MON	
14	TUE	World Blood Donors Day
15	WED	
16	THU	
17	FRI	
18	SAT	
19	SUN	OH Reading Day
20	MON	World Refugee Day
21	TUE	International Yoga Day
22	WED	
23	THU	
24	FRI	
25	SAT	
26	SUN	OH International Day against Drug Abuse
27	MON	
28	TUE	
29	WED	
30	THU	
Total No. of Working days during the month 22		

CALENDAR & HAND BOOK 2016-2017

**COLLEGE ALMANAC 2016-2017**  
**JULY 2016**

Date	Day	
1	FRI	Doctor's Day
2	SAT	
3	SUN	OH
4	MON	
5	TUE	
6	WED	OH End-of-Ether
7	THU	
8	FRI	
9	SAT	OH
10	SUN	OH
11	MON	World Population Day
12	TUE	
13	WED	
14	THU	
15	FRI	
16	SAT	
17	SUN	OH
18	MON	
19	TUE	
20	WED	
21	THU	
22	FRI	
23	SAT	
24	SUN	OH
25	MON	
26	TUE	
27	WED	
28	THU	World Hepatitis Day
29	FRI	
30	SAT	
31	SUN	OH

Total No. of Working days during the month 20

*The milk of human kindness never curdles*

**COLLEGE ALMANAC 2016-2017**  
**AUGUST 2016**

Date	Day	
1	MON	
2	TUE	OH Kartikaakavay
3	WED	
4	THU	
5	FRI	
6	SAT	Hiroshima Day
7	SUN	OH
8	MON	
9	TUE	Quit India Day
10	WED	
11	THU	
12	FRI	International Youth Day
13	SAT	OH
14	SUN	OH
15	MON	OH Independence Day
16	TUE	
17	WED	1st Internal Exam for U.G
18	THU	1st Internal Exam for U.G
19	FRI	1st Internal Exam for U.G
20	SAT	Sadbhavana Day
21	SUN	OH
22	MON	
23	TUE	
24	WED	OH Sreekrishna Jayanthi
25	THU	
26	FRI	
27	SAT	
28	SUN	OH
29	MON	
30	TUE	
31	WED	

Total No. of Working days during the month 20

**CALENDAR & HAND BOOK 2016-2017**

**COLLEGE ALMANAC 2016-2017**  
**SEPTEMBER 2016**

Date	Day	
1	THU	
2	FRI	
3	SAT	
4	SUN	OH
5	MON	Teacher's Day
6	TUE	
7	WED	
8	THU	
9	FRI	World Literacy Day
10	SAT	Colleges Close for Onam Vacation
11	SUN	OH
12	MON	OH Bakrid
13	TUE	OH I Onam
14	WED	OH Thiruvonam, Hindi Day
15	THU	OH III Onam, Democracy Day
16	FRI	OH IV Onam, Specialist ayana Gauri Jayanthi, Ozone Day
17	SAT	
18	SUN	OH
19	MON	College re-open after Onam Vacation
20	TUE	
21	WED	OH Sree Narayana Guru Samadhi Alzheimer's Day U.N. Peace Day
22	THU	
23	FRI	
24	SAT	
25	SUN	OH
26	MON	
27	TUE	
28	WED	
29	THU	
30	FRI	

Total No. of Working days during the month 16

*Quality is not an act, it is a habit*

**COLLEGE ALMANAC 2016-2017**  
**OCTOBER 2016**

Date	Day	
1	SAT	
2	SUN	OH International Day of the Elderly Gandhi Jayanthi
3	MON	
4	TUE	
5	WED	World Teacher's Day
6	THU	
7	FRI	
8	SAT	OH Air Force Day
9	SUN	OH Postal Day
10	MON	OH Mahanavami, World Mental Health Day (WHO)
11	TUE	OH Vijayadasami, International Day of Girl Child
12	WED	OH Maharram
13	THU	
14	FRI	
15	SAT	Worlds Standards Day
16	SUN	OH World Food Day
17	MON	
18	TUE	
19	WED	
20	THU	
21	FRI	
22	SAT	
23	SUN	OH
24	MON	UN Day
25	TUE	
26	WED	
27	THU	
28	FRI	
29	SAT	OH Deepavali
30	SUN	OH
31	MON	National Integration Day

Total No. of Working days during the month 18

**CALENDAR & HAND BOOK 2016-2017**

**COLLEGE ALMANAC 2016-2017**  
**NOVEMBER 2016**

Date	Day	
1	TUE	Kerala Pravi
2	WED	
3	THU	
4	FRI	
5	SAT	
6	SUN	OH
7	MON	Ind Internal Exam for UG
8	TUE	Ind Internal Exam for UG
9	WED	Ind Internal Exam for UG
10	THU	Ind Internal Exam for UG World Science Day
11	FRI	Ind Internal Exam for UG National Education Day
12	SAT	OH World Pneumonia Day (WHO)
13	SUN	OH
14	MON	Children's Day, World Diabetes Day
15	TUE	International Day for Tolerance World Philosophy Day
16	WED	
17	THU	
18	FRI	Mother's Day, Citizen's Day
19	SAT	
20	SUN	OH Universal Children's Day
21	MON	World Television Day
22	TUE	Constitution Day
23	WED	
24	THU	
25	FRI	
26	SAT	
27	SUN	OH
28	MON	Total No. of Working days during the month 22
29	TUE	
30	WED	

*A little learning is a dangerous thing.*

**COLLEGE ALMANAC 2016-2017**  
**DECEMBER 2016**

Date	Day	
1	THU	World AIDS Day
2	FRI	
3	SAT	
4	SUN	OH World Disabled Day
5	MON	Navy Day
6	TUE	Flag Day
7	WED	
8	THU	
9	FRI	
10	SAT	OH Human Rights Day
11	SUN	OH Nabshnam
12	MON	OH Nabshnam
13	TUE	National Energy Conservation Day
14	WED	
15	THU	
16	FRI	College closes for X-mas holidays
17	SAT	
18	SUN	OH
19	MON	X-mas College reopens after X - mas holidays
20	TUE	
21	WED	
22	THU	
23	FRI	
24	SAT	
25	SUN	OH X-mas
26	MON	Total No. of Working days during the month 17
27	TUE	
28	WED	
29	THU	
30	FRI	
31	SAT	

**CALENDAR & HAND BOOK 2016-2017**

**COLLEGE ALMANAC 2016-2017**  
**JANUARY 2017**

Date	Day	OH
1	SUN	OH
2	MON	
3	TUE	
4	WED	
5	THU	
6	FRI	
7	SAT	
8	SUN	OH
9	MON	
10	TUE	
11	WED	
12	THU	
13	FRI	National Youth Day
14	SAT	OH
15	SUN	OH Army Day
16	MON	
17	TUE	
18	WED	
19	THU	
20	FRI	
21	SAT	
22	SUN	OH
23	MON	
24	TUE	
25	WED	
26	THU	OH Republic Day
27	FRI	
28	SAT	
29	SUN	OH
30	MON	Martyr's Day
31	TUE	

Total No. of Working days during the month 21

*Well done is better than well said.*

**COLLEGE ALMANAC 2016-2017**  
**FEBRUARY 2017**

Date	Day	OH
1	WED	
2	THU	
3	FRI	
4	SAT	
5	SUN	OH
6	MON	
7	TUE	
8	WED	
9	THU	
10	FRI	
11	SAT	OH
12	SUN	OH
13	MON	
14	TUE	World Radio Day
15	WED	
16	THU	
17	FRI	
18	SAT	
19	SUN	OH International Mother Language Day
20	MON	
21	TUE	
22	WED	
23	THU	
24	FRI	
25	SAT	
26	SUN	OH
27	MON	
28	TUE	National Science Day

Total No. of Working days during the month 20

**CALENDAR & HAND BOOK 2016-2017**

**COLLEGE ALMANAC 2016-2017**  
**MARCH 2017**

Date	Day			
1	WED			
2	THU	World Wildlife Day		
3	FRI			
4	SAT			
5	SUN	OH		
6	MON			
7	TUE			
8	WED	International Women's Day		
9	THU			
10	FRI			
11	SAT	OH		
12	SUN	OH		
13	MON			
14	TUE			
15	WED			
16	THU			
17	FRI			
18	SAT			
19	SUN	OH		
20	MON			
21	TUE	World Forest Day		
22	WED	World Water Day		
23	THU			
24	FRI			
25	SAT			
26	SUN	OH		
27	MON			
28	TUE			
29	WED			
30	THU			
31	FRI			

College closes for Summer Vacation

Total No. of Working days during the month 24

*Talent is something, but fact is everything.*



